# The ECGI Community

# **Rights and obligations:**

As a member of the ECGI Community, you will have access to read all of the sections in the primary group and any subsections of the platform that you have been invited to join (eg. working groups). Moreover, if you wish to be an active member, contributing to discussions and sharing knowledge, you will have the possibility to add, delete and edit your own content.

While this is intended as an open platform for corporate governance engagement and collaboration, please be mindful of the quality of information that you share on the platform. This will help to maintain the high standards that ECGI represents. Please reference only reputable sources (news outlets, organisations, journals, papers etc.). The community standards will be reviewed periodically by the community managers and access may be revoked if necessary (eg. spamming).

If you participate in editing content in the platform, you are kindly asked to observe the European Commission's <u>Data protection rules</u> and carefully read your rights and obligations listed below.

Depending on your permission settings, you have the rights to:

- 1. Access articles, news, publications and posts.
- 2. View calendar events.
- 3. Start a discussion under a choice of topics.
- 4. Take part and be active to others' discussions.
- 5. Add/delete/edit own content.
- 6. Add/delete/edit own events in the calendar.
- 7. Contact other community members individually or by groupings.
- 8. Share relevant research in the Library section (using links to established, reliable publications).
- 9. Choose whether to receive notifications from the platform to your e-mail account. This can be done by clicking the settings button on your profile.

Please, make sure that you do NOT:

- 1. Defame, abuse, harass, stalk, threaten or otherwise violate the legal rights of others.
- 2. Publish, post, upload, distribute or disseminate any inappropriate, profane, defamatory, obscene, indecent or unlawful topic, name, material or information.
- 3. Falsify or delete any copyright management information, such as author attributions, legal or other proper notices or proprietary designations or labels of the origin or source of software or other material contained in a file that is uploaded.
- 4. Unnecessarily upload document files, which are available online, but rather link these files to their existing online repository. Please be conscious of the reliability of sources you are linking to.
- 5. Violate any applicable laws or regulations.

Please observe the ECGI's general <u>Terms of Use</u> and <u>Privacy Policy</u>, which is also applicable for the use of this platform.

Disclaimer: ECGI does not take any responsibility for the documents, news, information and views coming from the registered users of the platform.

#### **Guidelines:**

### What is the ECGI Community?

In this group members can share information, calls for papers, announcements, event details, job postings, requests, ask for advice, schedule group meetings, search for details on a specific member and interact with other members across the ECGI Community. All posts and replies are connected/grouped and structured so that you can have a focused conversation on a topic and not just a flow of messages. Plus, posts and comments are searchable so you can refer back to past discussions and questions.

### What content guidelines do I need to be aware of?

All communications should be <u>relevant</u> to corporate governance and <u>of value</u> to the other community members. All communications in the group should be written in a way that provides more context to members who would read them. They should be brief, inviting to read and should encourage readers to respond. The following suggested information should be provided in the body of your message:

- Current Organisation
- Current Role
- Current Location
- Purpose for your post
- Link to longer text if necessary (please refrain from posting long passages of text on the community feed). It is also possible to attach documents to your post.

**Promotion of work:** As general guidance and to reduce the perception of 'spamming', one email per month is suggested as a limit for a member promoting their own work.

**Promotion of events**: Emails about events should be limited to events that are clearly related to corporate governance. Other events will be removed.

**Sharing Content**: Articles should include something that states why the article is relevant, and members should be encouraged to include comments / questions, etc. There should be a clear reason why this article is being shared with the broader group.

### The following types of content should not be sent out:

- Unapproved requests for donations/fundraising.
- Emails requesting capital/funds for a project.
- Repeated emails for self-promotion (typically, one email per month is allowed for a member promoting their work)
- Repeated emails (eg. one member shares an article and a number of days later the article is shared again).
- Members who repeatedly violate our policies regarding posting will be removed from the Mobilize platform.